

National Integrity Strategy Work Plan for BSDB

Vision	To alleviate poverty of rural people of this country through extension & development of Sericulture and silk industries.
Mission	<ul style="list-style-type: none"> ➤ To increase the production of raw silk through invention of sustainable technology. ➤ Improvement quality of raw silk and silk production. ➤ To invent high quality mulberry plant and silk worm. ➤ To arrange training for created efficiency manpower in sericulture sector. ➤ To increase sincerity, motivation and supervision for development of sericulture.
Major Functions	<ul style="list-style-type: none"> ➤ Extension and development of sericulture and silk industries through proper planning. ➤ Impart assistance and encourage regarding scientific (silk), technical, economical research and training in sericulture affairs. ➤ Rearing and supply of eggs of high-breed disease free silk-worms. ➤ Improvement of quality of raw silk and silk production. ➤ Arrangement of publicity in home and abroad with a view to popularize and for marketing of silk and silk products. ➤ Creation of scope and opportunity to increase quality of silk products to export and creation of opportunity of training among silk reeler, rearer, spinner, weaver and printer. ➤ Invention of method of cultivation of mulberry and other concerned improved plants.
Strategic Objectives	<ul style="list-style-type: none"> ➤ To Extension and Development of Sericulture and silk industry in the Country. ➤ To increase employment through sericulture women empowerment and poverty alleviation. ➤ To increase national income through value addition.
Departments/ Units/Sub-stations	<ul style="list-style-type: none"> ➤ Five Regional sericulture extension offices in Rajshahi/Jessor/Rangpur/Rangamati/Dhaka and 7 Zonal sericulture extension offices in Bholahat, Bogra, Thakurgaon, Kustia, Mymensingh, Comilla & Rajbari. ➤ 40 Sericulture centres and 160 sub centres, 12 Minifilatures, 27 Chaki Rearing Centre in Different areas in Bangladesh.

NIS Work Plan for BSDB (January 2015-June 2016)

For the department of Bangladesh Sericulture Development Board (BSDB).	Approved by: Ethics committee of the BSDB.				
Activities	Time Frame	Indicator			Unit/Person in Charge
		Baseline No (as of Dec 2014)	Target	Unit	
1. Institutional Arrangement					
1.1. Formation of Ethics Committee in the BSDB	Done	1	N/A	Number/Year	Director General, BSDB
1.2. Meeting of BSDB Ethics Committee	Quarterly	1	4	Number	Admin Wing /NIS Focal pont.
1.3. Formation of Ethics Committee in the subordinate offices	Done	5	N/A	Number	Deputy Director/ Assistant Director
1.4. Arrange the stakeholders meeting at BSDB	Half Yearly	0	2	Number	NIS Focal point/Admin Wing
1.5. Arrange Stakeholders meeting at Subordinate offices	Half Yearly	0	10	Number	NIS Focal point/Deputy Director/Assistant Director.
2. Awareness raising					
2.1. Hold awareness meeting/Seminar at BSDB level	Half Yearly	0	2	Number	Admin Wing/NIS Focal point.
2.2. Hold awareness meeting/Seminar at the subordinate offices	Half Yearly	0	10	Number	NIS Focal point/Deputy Director/ Assistant Director.
3. Capacity Development					
3.1. Conduct training of NIS for officials of BSDB and departments	June, 2015	0	10	Number of participants	NIS Focal point/ Deputy Director/ Assistant
3.2. Incorporate NIS as a module in educational/technical training program under BSDB	June, 2016	0	5	Number	BSRTI/Subordinate Offices

4. Reforms of Rules and Regulations/Ordinances					
4.1. Delegation Power of BSDB	December, 2015	0	1	On going Process	Admin Wing/ Related Committee
5. Rewards for officers					
5.1. Introduction of performance evaluation including integrity element in BSDB and all subordinate offices	December, 2016	0	5	Number	Admin Wing/ NIS Focal point
5.2. Provision of integrity award for good practices within the BSDB	December, 2016	0	3	Number	Admin Wing/ NIS Focal point
5.3. Provision of integrity award for good practices within the sub-station	February, 2016	0	5	Number	Admin Wing/ NIS Focal point
6. Service Update					
6.1. Update Citizen's Charter	As per need	02	As per need	Time	Admin Wing/ NIS Focal point/Focal Point e-service.
6.2. Update Website	As per need	04	As per need	Time	Admin Wing/ NIS Focal point/Focal Point e-service.
6.3. Internet facility in the BSDB	June, 2016	0	All 1 st class officers	Coverage of PC with internet connectivity	PR Section/ Admin Wing/ NIS Focal point.
6.4. Internet facility in the Subordinate offices.	June, 2016	0	All 1 st class officers	Coverage with internet connectivity	PR Section/ Admin Wing/ NIS Focal point/ Deputy Director/ Assistant Director.
6.5 Introduction of Video conference	June, 2016	0	1	Introduced	Admin Wing/ NIS Focal point/Focal Point e-service.

6.6. Introduction of online complaint (only e-mail)	June, 2016	0	Board/ All Field Offices	Level	Admin Wing/ NIS Focal point/Focal Point e- service.
6.7. E-procurement	June, 2016	0	Board	%	Admin Wing/ Engineer
7. GRS					
7.1. GRS System	June, 2015		All departme nts/ Ensure the full implemen tation of GRS	Level	All Chief/NIS Focal Point.
7.2. Report to Ministry	Monthly	By 1 st week	By 1 st week	Time	Admin Wing/ Focal Point of GRS
8. Innovation Team					
8.1. Board level meeting	Monthly	02	12	Number of Meeting	Chief Innovation officer of the Board/ Focal Point of Innovation.
8.2. Sub-ordinate offices level meeting	Quarterly	0	20	Number of Meeting	Chief Innovation officer of the Board/ Focal Point of Innovation.
8.3. Meeting with Stakeholders at implementation level	Half yearly	0	2	Number of Meeting	Chief Innovation officer of the Board/ Focal Point of Innovation.
9. Right to Information					
9.1. Proactive disclosure of information as per regulation	June, 2015	BSDB	All Stakehol der	Level	Information disclosure officer at Board and sub-ordinate office level.

9.2. Disposal of application for information	Regularly	–	As per need	Number	Information disclosure officer at Board and sub-ordinate office level.
10. Budget allocation					
10.1. Budget amount secured for the NIS implementation	May,2015	0	06 Lac.	Taka	Admin Wing/NIS Focal Point
11. Monitoring					
11.1. Formulate monitoring report and submit to MOTJ	Yearly	0	1	Submission of report	Admin Wing/NIS Focal Point

(Md. Jayedul Islam)
Secretary
BSDB, Rajshahi.